

**Village of Lovington  
Regular Board Meeting  
February 13, 2017**

**Call to order:** Trustee Roger Walker called the meeting to order at 7:03 p.m. in the absence of President Jim Minor.

**Pledge of Allegiance:** Trustee Walker led the Pledge of Allegiance.

Roll Call found the following trustees to be present: Dennis Garmon, Jim McMahan, April Daily, Doug Smith, Roger Walker and Pam Anklam. Clerk Alma Fair was also present.

**Guests:** none

Trustee Dennis Garmon presented Susan Gordon's solution for the water billing process. USTI is the company that is our new billing program. Since going live in January the billing process on bill day has taken Mrs. Gordon quite a bit longer than normal. USTI has a program that would print and mail the bills at a cost of \$195.00 per month. There would be a one-time setup fee of \$495.00 with an annual fee of \$120.00  
The options are we could do it in house as we have been but if we have USTI do it would be a lot cheaper. Garmon will work with Mrs. Gordon to get a proposal from USTI so that we have everything in writing.

**New Business**

none

**Old Business**

1. **Discussion and action on an Ordinance amending** section 38-2-1 (H), Utility Ordinance of the Village of Lovington.

**A Motion** was made by Anklam and seconded by McMahan to approve Ordinance number 2017-01 amending section 38-2-1 (H) of the Utility Ordinance.

**YEA:** Garmon, McMahan, Daily, Smith, Walker, Anklam

**Nay:** None

**MOTION CARRIED**

**Minutes and action of Village Clerk – by Alma Fair**

1. **Discussion and action on January 2017 invoices**

**A Motion** was made by McMahan and seconded by Garmon to approve the January 2017 invoices as presented.

**YEA:** McMahan, Daily, Smith, Walker, Anklam, Garmon

**Nay:** None

**MOTION CARRIED**

**2. Discussion and action on December 12, 2016 Closed Session Meeting minutes**

**A Motion** was made by Smith and seconded by Garmon to approve the December 12, 2016 Closed Session Meeting minutes as presented.

**YEA:** Daily, Smith, Walker, Anklam, Garmon, McMahan

**Nay:** None

**MOTION CARRIED**

**3. Discussion and action on January 9, 2017 Closed session minutes.**

**A Motion** was made by Anklam and seconded by McMahan to approve the January 9, 2016 Closed session meeting minutes as presented.

**YEA:** Anklam, Garmon, McMahan, Daily, Smith, Walker

**Nay:** None

**MOTION CARRIED**

**4. Discussion and action on January 9, 2017 Regular Board meeting minutes**

**A Motion** was made by Daily and seconded by McMahan to approve the January 9, 2016 Regular Board Meeting minutes as presented.

**YEA:** Smith, Walker, Anklam, Garmon, McMahan, Daily

**Nay:** None

**MOTION CARRIED**

**5. Discussion on final May 1, 2017 – April 30, 2018 Village of Lovington appropriations**

**A Motion** was made by Anklam and seconded by Garmon to approve the 2017-2018 Village of Lovington Appropriations as presented to be on file at the Village Hall for 30 days and final approval of ordinance at the Appropriation Hearing on April 10 at 7:00 pm.

**YEA:** Garmon, McMahan, Daily, Smith, Walker, Anklam

**Nay:** None

**MOTION CARRIED**

Clerk Fair also reported that the updates for the ordinance book are available for the trustee's books. She also updated the web page with the updated ordinances.

Smith suggested we number the trustee's ordinance books after the election so that we know who has the books. Fair will prepare a sheet with the numbers and who has the books and that sheet will be inside the cabinet door in the meeting room.

**Treasurer's Report –**

nothing

**Department Reports**

**Presidents Report –**Jim Minor

Nothing to report

**Water and Sewer Report –** Jim McMahan

Jeremy Doggett provided McMahan with the proposal from Hawkins Chemical, Inc. for the work that needs to be done before May 1.

**Parks and Special Projects – Dennis Garmon**

Nothing for the park, but he has seen Scott picking up limbs at the park.

Regarding the New Billing Accounting system: We are now using the new system for billing, payroll, accounts payable and general ledger. We have saved \$2370.00 by doing the work ourselves. He proposed to take some of this money and pay the three ladies that put in lots of hours to get the programs up and running.

**A Motion** was made by Garmon and seconded by Smith to give \$300.00 to Alma Fair, Sue Gordon and Shelly Martina for all the work they did to get us up and running on the new system. A total of \$900.00.

**YEA:** McMahan, Daily, Smith, Walker, Anklam, Garmon

**Nay:** None

**Police – Pam Anklam**

Nothing to report

**Streets and Alleys – by Doug Smith**

Nothing to report

**Buildings and Grounds – by Roger Walker**

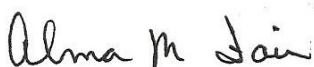
Nothing to report

**Insurance – April Daily**

1. The three employees will be attending class in Arthur on the morning of February 15.
2. With Summer coming and in the past, we have had people that need community service hours work for us. She isn't sure if they would be covered by our insurance if they were hurt on the job because they are not an employee. She needs to check with our insurance to make sure they would be covered.

**Adjournment:**

A **Motion** was made by McMahan to adjourn at 8:18 p.m.



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Alma M. Fair, Village Clerk

March 13, 2017

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Date Approved