

**Village of Lovington  
Regular Board Meeting  
December 11, 2017**

**Call to order:** President Roger Walker called the meeting to order at 7:00 p.m.

**Pledge of Allegiance** Walker led the Pledge of Allegiance.

**Trustees present were:** Doug Smith, Pam Anklam, Dennis Garmon, Gary Clem and April Daily. Brenda Wood was absent. President Roger Walker and Clerk Alma Fair were also present.

**Guests:** Chastity Foster, Lisa Clark, Lori McKinney and Lori Miller. Those wishing to speak were Chastity Foster and Lori Miller. Foster is on the agenda for later and Miller is in regard to Foster.

**New Business**

1. Discussion and action on Shooters Bar's request to remain open an additional hour on December 30, 2017

**A Motion** was made by Anklam and seconded by Garmon to allow Shooters Bar and East End to remain open an additional hour on December 30, 2017.

**YEA:** Smith, Anklam, Garmon, Clem, Daily

**Nay:** None

**Absent:** Wood

**MOTION CARRIED**

2. Discussion and action on 2018 Board meeting schedule

Walker asked for comments regarding having our November 12 meeting on Veteran's Day. Anklam thinks we should not hold on Veteran's Day in honor of our Vets.

**A Motion** was made by Anklam and seconded by Smith to accept the 2018 Board meeting schedule as presented except for November's meeting and have it on Tuesday November 13.

**YEA:** Anklam, Garmon, Clem, Daily, Smith

**Nay:** None

**Absent:** Wood

**MOTION CARRIED**

**Old Business**

1. Discussion and action regarding Chastity Foster and the dog in her possession that has been deemed dangerous

A hearing was requested by Chastity Foster on deeming her dog dangerous. After much discussion it was determined that the decision would stand. Lori Miller stated her concern about the dog being loose or getting loose.

After hearing from everyone Walker asked for a vote if each trustee wants to keep the ruling as before. All trustees present voted to keep the decision the same. Her dog cannot be outside of her house without being muzzled and on a lease.

2. Discussion and action on revised Employee Handbook  
Walker went over the questions the clerk Fair had sent to everyone in an email.  
Current week of overtime  
Clarify – during previous week – shouldn't it say must have worked at least forty (40) hours during that same week.  
Holiday pay should only be time and ½  
Clarify – (1 ½) time in addition – should it be if worked they get paid time and one half for hours worked.  
Vacation –  
Clarify – about vacation days. It was decided that they could take their vacation without restrictions. Walker will get with Wood to get the changes in the handbook.  
Fair also noted that 3 full time employees are allowed \$250 clothing allowance per year. Should it be in the handbook somewhere? It was decided that it should be stated as “full-time employees not including the police department will be allowed \$250 clothing allowance per calendar year.”

Daily then mentioned that regarding our probationary period for insurance should be in the handbook. It was determined that it we would have a 60 days probationary period on new hired full-time employees.  
Also, the insurance company that we are going with as of January 1<sup>st</sup> will be sending new quotes for the new year to Daily.

Walker asked the clerk Fair to send Trustee Wood with the changes that need to be make in the handbook.

### **Minutes and action of Village Clerk**

1. Discussion and action on November 2017 invoices

**A Motion** was made by Garmon and seconded by Smith to approve the November 2017 invoices as presented.

**YEA:** Garmon, Clem, Daily, Smith, Anklam

**Nay:** None

**Absent:** Wood

### **MOTION CARRIED**

1. Discussion and action on November 13, 2017 meeting minutes

**A Motion** was made by Anklam and seconded by Smith to approve the November 13, 2017 Regular board meeting minutes as presented.

**YEA:** Clem, Daily, Smith, Anklam, Garmon

**Nay:** None

**Absent:** Wood

### **MOTION CARRIED**

2. Discussion and action on November 13, 2017 closed session minutes

**A Motion** was made by Anklam and seconded by Daily to approve the November 13, 2017 closed session minutes as presented with a correction of spelling.

**YEA:** Daily, Smith, Anklam, Garmon, Clem

**Nay:** None

**Absent:** Wood

## **MOTION CARRIED**

### **Treasurer's Report**

1. Discussion and action on November 2017 treasurer's report.

A **Motion** was made by Daily and seconded by Anklam to approve the November 2017 treasurers report as presented.

**YEA:** Smith, Anklam, Garmon, Clem, Daily

**Nay:** None

**Absent:** Wood

## **MOTION CARRIED**

### **Department Reports**

#### **Presidents Report – Roger Walker**

Discussion on the new welcome to Lovington signs that will be posted at the edge of town. Lori McKinney was present showing some of the design for the signs. She needs to know the colors of the signs as well as the lettering and what do we want on the signs. The size of the sign will be the same size as the one in front of the Village Hall. Daily suggested red and black. Anklam suggested red and white. Garmon didn't feel we needed to rush into deciding at this meeting. Garmon stated he created the skate board signs and Walker suggested that Garmon bring back a design of the sign for next month's meeting.

Walker reported on the following: In November we started following the water bill ordinance regarding hearings on past due bills. No one showed up at the morning one and only one showed up at the evening one. Anklam and Gordon were there for the 5:30 pm hearing. Anklam suggested that we not require Gordon to be at the evening hearing. Gordon has reduced down the hearing notice so that it can be printed on the back of the disconnect notice. Anklam also suggested the notice state to phone if they need a hearing. Walker will let Gordon know.

Walker also reported that the Illinois Municipal League sent the following notice:

On November 16, 2017, Governor Bruce Rauner signed Senate Bill 402 ([P.A. 100-0554](#)). The new law went into effect immediately.

One of the requirements of the new law is that all governmental units must adopt an ordinance or resolution establishing a policy prohibiting sexual harassment. That policy at a minimum is required to provide a prohibition on sexual harassment, details on how an individual can report an allegation of sexual harassment, a prohibition on retaliation for reporting allegations and the consequences of a violation of the prohibition on sexual harassment and the consequences for knowingly making a false report.

All units of government must adopt an ordinance or resolution prior to **January 15, 2018** to comply with this new law.

The IML provided an example of the ordinance and Walker has given the example to our attorney to make sure we have everything in the current ordinance that is required. Our current ordinance is a very good one. Upon reading our current ordinance it states that we need to meet with all employees and trustees and have them sign that they have been informed about harassment policy. He will let us

know when we get the updated ordinance back from the attorney and then we can have that meeting with everyone.

**Water and Sewer Report – Gary Clem**

Nothing to report

**Parks and Special Projects – Dennis Garmon**

The breakfast with Santa was last week. We rented a vacuum machine to sweep the park. It was much cheaper to rent this machine than to hire someone to do it.

**Police – Pam Anklam**

Nothing to report

**Streets and Alleys – Doug Smith**

We have been having problems with the street sweeper. Smith plans to have a look at the sweeper this week to see if he can see what needs to be done to repair it. The snow plows are ready. The men are waiting to load the truck with salt until it is needed. There might be a couple of stumps and trees that need to be taken down. Smith had Roland Birt check if there was a cheaper place to get rock and we are doing good with the price of rock that we are getting now so we won't be changing.

**Buildings and Grounds – Brenda Wood absent**

Walker mentioned that the new flag pole is up and looks very nice.

**Insurance – April Daily**

Reported earlier

**Adjournment**

A **Motion** was made by Anklam to adjourn at 8:31 p.m.



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Alma M. Fair, Village Clerk

January 8, 2018

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Date Approved